

Armstrong County Manufacturing Consortium  
Condensed Minutes  
02/02/06

The February 2nd meeting of the Armstrong County Manufacturing Consortium was brought to order by President Vickie DeThomas at 7:30 am.

Attendance: 19 members and resource partners

Prior meeting minutes were approved

#### Resource Partner Update

All resource partners were given the opportunity to inform the group of current happening at their sites.

#### CJT Grant

Robin Gorman is completing the Consortium CJT Grant and should have it submitted within the next week.

#### Tri-County Incumbent Grant – 125K

We should receive notification on this grant by the end of the month. The classes under this grant should be seventy-five percent complete by June 30th. There will be five students from each county so we should be considering who we want to send to these classes.

#### Tri-County Capacity Building Grant

A review of the budget was given for this grant:  
Website development and one year support - \$1333 per county  
Printing/Advertising/Marketing - \$4485 per county  
Work Readiness Curriculum - \$20000/tri-county

Committee update - The Work Readiness Certificate Program will focus on the entry level skills that are needed to begin employment. The committee reviewed different programs and it was determined that, as a group, the Florida Work Program was the best curriculum to purchase. In this program 52 business representatives from all industries looked for skills important for new employees to have then built the program around those skills. The program has been in existence for two year in four different states. There have been 100 individuals in the program with an 86% placement rate and an 80% retention rate. The participants in the program will receive a certificate upon completion. The cost for the program is \$5000. It was decided we should purchase this program as a Tri-County group with the \$20000 grant. The CareerLink will facilitate the program. They will train up to 20 trainers for \$5000 on 50 competencies. The WIB will own the program since it is a Tri-County venture, they will also certify any individuals.

Committee update - The Incumbent Training Matrix and Plan will require a different curriculum than the Work Readiness Program. This program is for advanced curriculum for those individuals already within the workforce. The committee has 5 – 6 different areas of study including: supervisory, health and safety, customer service and satisfaction, sales and manufacturing systems. The curriculum for the Incumbent Training will come from the resource partners. The committee will have more details at the next monthly meeting.

#### New Business

Mid-Atlantic District Labs – Armstrong Laser closed due to a work shortage. Alex Stockmal's new company is Mid-Atlantic District Labs. They are the newest member of the Consortium.

MSC – Bernie Marrese distributed information on MSC, a company that stocks tool bins. They are interested in speaking to the group. It was decided to ask them to visit the group next month to see if they can work with the Consortium.

The meeting was adjourned at 9:00 am.

The next meeting will be held on March 2nd, 7:30 am.